

CITY COUNCIL MEETING

MARCH 3, 1993

REQUEST FOR DIRECTION ON SEVERAL MATTERS
BROUGHT UP BY COUNCIL MEMBER DAVENPORT

CC-6
CC-16

Mayor Pennino presented a memo shown below from Council Member Davenport wherein he requested several items from the City Manager and asked for direction regarding some of the requests:

"Please provide me with:

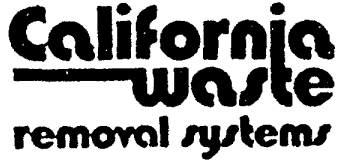
1. Applications for the Police Chief position.
2. Itemized cost to City for the City Manager convention in Monterey you attended Feb. 10, 11, 12, 1993.
3. A log of your meetings and activities for January and February regarding City business.
4. Cost to the City for Jack Ronsko to attend a retirement function in Ventura, CA on February 22, 1993 (itemized please).
5. Copies of grievances filed by employees in each department over past five years concerning City employment (Note: this request is not for protected personal employee information).
6. List of all claims filed against the City in past five years; name and address and nature of the claim.
7. Materials Data Sheet on garbage cans used in City limits and underwriters lab report and State Fire Marshal standards.
8. Current 'contracts' and offers for Department Heads, City Attorney, City Clerk and City Manager.
9. Procedure, if any, in regard for the City Manager, City Attorney and City Clerk to take time off (ie. VL, HL, AL and to report sick leave, etc.).

Your cooperation is appreciated."

CITY COUNCIL MEETING
March 3, 1993

The Council's response to these requests were as follows:

1. Copies of applications for the Police Chief position. The City Council saw no problem with Council Members viewing the applications.
2. Itemized cost to City for the City Manager's conference held in Monterey. This material was previously provided to Mr. Davenport.
3. Copy of City Manager's log of meetings and activities regarding City business. The City Council took no action on this matter.
4. Cost to City for Public Works Director to attend retirement dinner in Ventura on behalf of American Public Works Association (APWA). This information was previously provided to Mr. Davenport.
5. Copies of grievances filed by employees by Department for the last five years. The City Council saw no problem with providing the number of grievances by Department and the general nature of them.
6. List of verified claims filed against the City for the past five years. The City Council took no action regarding this matter.
7. Request for Materials Safety Data Sheet (MSDS) and State Fire Marshal's standards on the new garbage cans. The Fire Chief was directed to provide Mr. Davenport with any information he may have regarding this matter.
8. Copies of employee contracts for the City Manager, City Attorney and City Clerk. This information was previously provided to Mr. Davenport.
9. Procedure for the City Manager, City Attorney and City Clerk for taking time off. The City Council took no action regarding this matter.



March 17, 1993

Mr. Larry Hughes
Fire Chief
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

Dear Chief Hughes:

I have enclosed the Material Safety Data Sheets for the materials used in manufacturing the waste carts presently being used in the City of Lodi for the Waste Reduction System currently in place.

Should you have any questions regarding this report, please don't hesitate to call me at the number listed below.

Respectfully,

A handwritten signature in cursive script, reading "David Vaccarezza".

David Vaccarezza
President

DV:dh

Enclosure

cc: Frank Ortiz, Fire Marshall

1333 E. TURNER ROAD P.O. BOX 241001 LODI, CALIFORNIA 95241-9501 (209) 369-8274

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MAR 17 '93 04:47PM

FAX 1 pages 1-15

FAX 2 pages 16-24 / FU call 13/18

SSI SCHAEFER SYSTEMS

INTERNAL MEMO

(209)369-6894

DATE: March 17, 1993

TO: Harry Marzolf

FROM: Patricia Rosselle

RE: Raw Material MSDS

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Ans'd.....

Per our discussion, I have enclosed Material Safety Data Sheets on several components of our refuse carts. To summarize:

1. Vestolen A 6014 is a high density polyethylene resin manufactured by HULS. This material is available only in GERMANY. We do not use this material on any carts manufactured in the United States. Only your 20 gallon containers are currently manufactured in GERMANY. All other containers since August of 1993 are manufactured in the USA.
2. Phillips 66 - Marlex HMN4550 - is the resin used in our US production.
3. Allied Color manufactures our color additive packages. You purchase green, brown and gray carts.
4. Ciba Giegy manufactures the UV stabilizer Chimmassorb. This is added to our color package at the time of manufacture/blending. Usually the concentration is .5%.
5. These MSDS are for raw materials only. The toxicological and safety information applies only to the material in its unprocessed state. Once the material is injection molded into refuse containers the properties and data change. We do not have a MSDS on the finished carts. We are not required to maintain MSDS on finished goods which are not hazardous in nature. I will attempt to get information on the processed product from Phillips 66.
6. Brief summary on MSDS - The product information/identification will give you the chemical name of the product. All safety data relates to the product at 100%. The component section gives you an indication of the hazardous nature of the material. The personal protection, handling and storage and reactivity sections will contain information on safe handling of the chemical. Again, remember this is on the raw material only. The physical properties section reviews boiling point etc. As you can see on the Phillips 66 MSDS in section F that at extrusion temperatures >350 certain gases can be released from the raw material. I could see how a Fire Marshall would be concerned with this information.

Page 2
California Waste Removal

7. I would recommend a conference with a chemist regarding the containers and raw materials. I will speak with Mr. Fern Flament, SSI Research and Development Coordinator, for his suggestions on your meeting.

Thank you for allowing me the opportunity to explain this information. I look forward to working with you.

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USA and WORLDWIDE

August 16, 1991

Material Safety Data Sheet

MARLEX® POLYETHYLENES (All Grades Except Marlex with Cadmium Pigment, CL and L Series)

PHILLIPS 66 COMPANY
A Division of Phillips Petroleum Company
Bartlesville, Oklahoma 74004

PHONE NUMBERS
Emergency: (918) 661-3865
Business Hours (918) 661-8118
After Hours (918) 661-8118
General MSDS Information: (918) 661-8327
For Additional MSDSs: (918) 661-5952

A. Product Identification

Synonyms: Plastic
Chemical Name: Ethylene Polymers & Copolymers plus Additives
Chemical Family: Olefin Polymers and Copolymers plus Additives
Chemical Formula: Mixture
CAS Reg. No.: Mixture-See Section B for ingredient CAS Reg. No.
Product No.: Marlex BHN, BMN, DTR, EHM, HHM, HMN, HXM, BX, C, D, H (except H343 and H343), J, K, LX and M Series

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Product and/or Components Entered on EPA's TSCA Inventory: Yes

This product is in U.S. commerce, and is listed in the Toxic Substances Control Act (TSCA) Inventory of Chemicals; hence, it is subject to all applicable provisions and restrictions of 40 CFR, Section 721 and 723.250.

B. Components

This product, as shipped by Phillips 66 Company, does not meet the definition of a hazardous material as given in 29 CFR Part 1910.1200 (OSHA). Information on this form is furnished as a customer service.

Ingredients	CAS Number	% By Wt.	OSHA PEL*	ACGIH TLV*
Polyethylene or	9002-88-4	96-99	NE	NE
Ethylene-Butene Copolymer or	25087-34-7	96-99	NE	NE
Ethylene-Hexene-1 Copolymer	25213-02-9	96-99	NE	NE
Additives	Various	1-4	NE	NE

* Also see Section F, Other Health Effects

NA - Not Applicable NE - Not Established

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Marlex® PE(PTS-908)(027800)

Page 1 of 6

C. Personal Protection Information

Ventilation: Use adequate ventilation to control below recommended exposure levels. Supplemental ventilation may be needed to control offgases which may be produced during thermal processing.

Respiration Protection: Use NIOSH/MSHA approved air purifying respirator for organic vapors and acid gases. When cutting or abrading these materials use a respirator approved by NIOSH/MSHA for protection against dust, mists and fumes having an exposure limit measured as a time weighted average (TWA) of not less than 0.05 mg/m³.

Eye Protection: Use safety glasses with side shields.

Skin Protection: No special garments usually required. Use heat resistant gloves when handling hot material. Use impervious gloves and apron when cleaning thermal decomposition processing offgas condensate from equipment.

NOTE: Personal protection information shown in Section C is based upon general information as to normal uses and conditions. Where special or unusual uses or conditions exist, it is suggested that the expert assistance of an industrial hygienist or other qualified professional be sought.

D. Handling and Storage Precautions

Wear protective equipment and/or garments described in Section C if conditions warrant. Avoid inhalation of product dust (fines). Avoid eye contact with product dust. Avoid inhalation of, and eye contact with, offgases which may be produced during thermal processing. Do not get molten material in eyes, on skin or on clothing. Process only with adequate ventilation. Wash thoroughly after handling. Launder exposed clothing before reuse.

Thermal decomposition processing off gas condensate may form on surrounding equipment. Impervious gloves and apron should be used when cleaning condensate from equipment.

Store away from heat or flames.

E. Reactivity Data

Stability: Stable
Conditions to Avoid: Not Applicable
Incompatibility (Materials to Avoid): Oxidants

Hazardous Polymerization: Will Not Occur
Conditions to Avoid: Not Applicable
Hazardous Decomposition Products: Carbon oxides and various hydrocarbon gases.

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F. Health Hazard Data

Recommended Exposure Limits:

See Section F Other Health Effects.

Acute Effects of Overexposure:

- Eye: Dust may cause mechanical irritation.
- Skin: Essentially non-irritating.
- Inhalation: Dust may produce mechanical irritation to the mucous membranes of the nose, throat and upper respiratory tract.
- Ingestion: Essentially non-toxic and inert.

Subchronic and Chronic Effects of Overexposure:

Polyethylenes have been reported to produce malignant tumors at the implantation site when solid forms (films, fragments, and sheets) are implanted in laboratory animals.

Other Health Effects:

Control as nuisance dust:

	Respirable	Total Dust
OSHA PEL	5 mg/m ³	15 mg/m ³
ACGIH TLV	NE	10 mg/m ³

Long term exposure to high dust concentrations may cause non-debilitating lung changes.

At extrusion temperatures (>350F, >177C), polyethylenes can release vapors and gases which are irritating to the mucous membranes of the eyes, mouth, throat, and lungs. These substances may include acetaldehyde, acetone, acetic acid and formic acid. Generally these irritant effects are all transitory. However, prolonged exposure to irritating offgases can lead to pulmonary edema. Adequate ventilation should prevent sensory discomfort.

If extrusion temperatures are exceeded (>570F, >299C) formaldehyde and acrolein may be formed in addition to the above listed substances.

Exposure to carbon monoxide, a combustion product of polyethylene, can result in carboxyhemoglobinemia. Carboxyhemoglobinemia is frequently misdiagnosed as flu.

Chronic exposure to carbon monoxide causes fatigue, poor memory, loss of sensation in fingers, visual disturbances and insomnia.

Subpopulations sensitive to the inhalation of carbon monoxide exist. Carbon monoxide displaces oxygen in the bloodstream and therefore, can adversely affect people with pre-existing heart disease, pregnant women, and smokers.

Molten polymer may cause severe thermal burns. The interior of molten masses may remain hot for some time because of low thermal conductivity of the polymer. Use care when disposing of or handling such masses.

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Health Hazard Categories:

	Animal	Human		Animal	Human
Known Carcinogen	---	---	Toxic	---	---
Suspect Carcinogen	---	---	Corrosive	---	---
Mutagen	---	---	Irritant	---	---
Teratogen	---	---	Target Organ Toxin	---	---
Allergic Sensitizer	---	---	Specify - No known applicable information		
Highly Toxic	---	---			

First Aid and Emergency Procedures:

- Eye:** Flush eyes with water. If irritation develops, seek medical attention.
- Skin:** Rinse with water. If irritation develops, seek medical attention. For thermal burns, cool quickly with water and seek medical attention. Do not peel off solidified material.
- Inhalation:** Remove from exposure. If exposed to thermal decomposition or combustion offgases and breathing is difficult, give oxygen. If breathing ceases, administer artificial respiration followed by oxygen. Seek immediate medical attention.
- Ingestion:** If illness or adverse symptoms develop, seek medical attention.

G. Physical Data

Appearance:	Opaque, translucent, yellow or black waxy pellets or fluff.
Odor:	Mild
Boiling Point:	Not Applicable
Vapor Pressure:	Not Applicable
Vapor Density (Air = 1):	Not Applicable
Solubility in Water:	Negligible
Specific Gravity (H2O = 1):	Density is 0.915-0.970 g/cm3
Percent Volatile by Volume:	0.01
Evaporation Rate (Butyl Acetate=1):	Not Applicable
Viscosity:	Not Applicable

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H. Fire and Explosion Data

Flash Point (Method Used): 645F (340C) (ASTM D1929)
Flammable Limits (X by Volume in Air): LEL - Not Applicable
UEL - Not Applicable

Fire Extinguishing Media: Dry chemical, foam or carbon dioxide.
(CO2).

Special Fire Fighting Procedures: Evacuate area of all unnecessary personnel. Wear appropriate safety equipment for fire conditions including NIOSH/MSHA self-contained breathing apparatus (SCBA) and other protective equipment and/or garments as described in Section C if exposure conditions warrant. Use water fog or spray to cool exposed equipment and containers.

Fire and Explosion Hazards: Carbon oxides and various hydrocarbons may be released when burned.

I. Spill, Leak and Disposal Procedures

Precautions Required if Material is Released or Spilled:
Wear protective equipment and/or garments described in Section C if exposure conditions warrant. Keep out of water sources and sewers. If concentrations of product dust in air is high, eliminate all possible ignition sources. Control dusts by wetting down with water spray. Spilled pellets can create slipping hazard. Sweep or vacuum up spill and place in drums for recovery or disposal.

Waste Disposal (Insure Conformity with all Applicable Disposal Regulations):
Recover for reuse, recycle, incinerate for energy or place in waste management facility.

J. DOT Transportation

Shipping Name: Not Applicable
Hazard Class: Not Applicable
ID Number: Not Applicable
Packing Group: Not Applicable
Marking: Not Applicable
Label: Not Applicable
Placard: Not Applicable
Hazardous Substance/RQ: Not Applicable
Shipping Description: Not Applicable
Packaging References: Not Applicable

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K. RCRA Classification - Unadulterated Product as a Waste

Not Applicable

L. Protection Required for Work on Contaminated Equipment

Contact immediate supervisor for specific instructions before work is initiated. Wear protective equipment and/or garments described in Section C if exposure conditions warrant.

M. Hazard Classification

- This product meets the following hazard definition(s) as defined by the Occupational Safety and Health Hazard Communication Standard (29 CFR Section 1910.1200):
- | | | |
|----------------------|-----------------------------|------------------|
| — Combustible Liquid | — Flammable Aerosol | — Oxidizer |
| — Compressed Gas | — Explosive | — Pyrophoric |
| — Flammable Gas | — Health Hazard (Section F) | — Unstable |
| — Flammable Liquid | — Organic Peroxide | — Water Reactive |
| — Flammable Solid | | |
- ☒ Based on information presently available, this product does not meet any of the hazard definitions of 29 CFR Section 1910.1200.

N. Additional Comments

SARA 313

As of the preparation date, this product did not contain a chemical or chemicals subject to the reporting requirements of Section 313 of Title III of the Superfund Amendments and Reauthorization Act of 1986 and 40 CFR Part 372.

A Toxicity Study Summary is available for Marlex Polyethylene upon request.

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AOD-5465

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M A T E R I A L S A F E T Y D A T A S H E E T	
CIBA-GEIGY CORPORATION ADDITIVES DIVISION SEVEN SKYLINE DRIVE HAWTHORNE, NEW YORK 10532 (914) 785-2000	EMERGENCY PHONE NUMBER: (800) 886 3572

SECTION I-IDENTITY INFORMATION

IDENTITY (TRADENAME): CHIMASSORB 944 LD

FAMILY/CHEMICAL NAME:

POLY((6-((1,1,3,3-TETRAMETHYLBUTYL)AMINO)-S-TRIAZINE-2,4-DIYL)((2,2,6,6-TETRAMETHYL-4-PIPERIDYL)IMINO)HEXAMETHYLENE ((2,2,6,6-TETRAMETHYL-4-PIPERIDYL)IMINO))

PRODUCT TYPE:

HINDERED AMINE LIGHT STABILIZER

IMPORTANT:

* THIS MATERIAL IS NOT INTENDED FOR USE IN PRODUCTS FOR *
* WHICH PROLONGED CONTACT WITH MUCOUS MEMBRANES OR ABRAD- *
* ED SKIN, OR IMPLANTATION WITHIN THE HUMAN BODY, IS *
* SPECIFICALLY INTENDED, UNLESS THE FINISHED PRODUCT HAS *
* BEEN TESTED IN ACCORDANCE WITH THE FOOD AND DRUG ADMIN- *
* ISTRATION AND/OR OTHER APPLICABLE SAFETY TESTING RE- *
* QUIREMENTS. BECAUSE OF THE WIDE RANGE OF SUCH POTEN- *
* TIAL USES, CIBA-GEIGY CORPORATION IS NOT ABLE TO RECOM- *
* MEND THIS MATERIAL AS SAFE AND EFFECTIVE FOR SUCH USES *
* AND ASSUMES NO LIABILITY FOR ANY SUCH USES. *

THE ABOVE DISCLAIMER HAS BEEN REVISED.

HAZARD STATEMENT :

* THIS MATERIAL SAFETY DATA SHEET (MSDS) HAS BEEN *
* PREPARED IN COMPLIANCE WITH THE FEDERAL OSHA HAZARD *
* COMMUNICATION STANDARD 29 CFR 1910.1200. *
* THIS PRODUCT IS CONSIDERED TO BE A HAZARDOUS *
* CHEMICAL UNDER THAT STANDARD. *

CHIMASSORB 944 LD

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SECTION II-HAZARDOUS INGREDIENTS

SPECIFIC CHEMICAL NAME:

POLY((6-((1,1,3,3-TETRAMETHYLBUTYL)AMINO)-5-TRIAZINE-2,4-DIYL)((2,2,6,6-TETRAMETHYL-4-PIPERIDYL)IMINO)HEXAMETHYLENE ((2,2,6,6-TETRAMETHYL-4-PIPERIDYL)IMINO))

CAS #: 70624-18-9

COMMON NAME: CHIMASSORB 944 LD

EXPOSURE LIMITS:

OSHA PEL: NONE ESTABLISHED

ACGIH TLV: NONE ESTABLISHED

CARCINOGENICITY:

THIS CHEMICAL HAS NOT BEEN REVIEWED FOR CARCINOGENICITY BY NTP, IARC, OR OSHA.

SECTION III-PHYSICAL DATA

APPEARANCE:

WHITE TO OFF WHITE POWDER.

ODOR:

NO DISCERNABLE ODOR.

BOILING POINT:

NOT APPLICABLE.

MELTING POINT:

100 - 135C

DECOMPOSITION TEMPERATURE:

NOT DETERMINED.

EVAPORATION RATE:

NOT APPLICABLE.

PERCENT VOLATILE:

< 0.5%.

VAPOR DENSITY:

NOT APPLICABLE.

VAPOR PRESSURE:

AT 20C, $< 7.5 \times 10^{-9}$ (MM HG)

SOLUBILITY IN WATER:

AT 20C, INSOLUBLE

PH:

8.5 AT 100 G/L WATER

SPECIFIC GRAVITY:

1.01 (H₂O = 1)

SECTION IV-FIRE AND EXPLOSION HAZARD DATA

FLASH POINT:

320F (ASTM D-93)

FLAMMABLE LIMITS IN AIR-LOWER:

NOT DETERMINED.

FLAMMABLE LIMITS IN AIR-UPPER:

NOT DETERMINED.

NFPA CODE:

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MF 1 R3

EXTINGUISHING MEDIA:

CARBON DIOXIDE, FOAM, DRY CHEMICAL, WATER SPRAY.

FIRE FIGHTING PROCEDURES-SPECIAL:

USE SELF-CONTAINED BREATHING APPARATUS.

UNUSUAL FIRE AND EXPLOSION HAZARDS:

THE PRODUCT CAN FORM AN EXPLOSIVE DUST/AIR MIXTURE. AVOID DUST FORMATION AND CONTROL IGNITION SOURCES; EMPLOY GROUNDING, VENTING AND EXPLOSION RELIEF PROVISIONS IN ACCORD WITH ACCEPTED ENGINEERING PRACTICES IN PROCESS OPERATIONS CAPABLE OF GENERATING DUST AND/OR STATIC ELECTRICITY.

WARNING! NON-CONDUCTIVE PACKAGE AND/OR LINER. THIS APPLIES TO PRODUCT PACKAGED IN BOXES, LOOSE POLYETHYLENE-LINED FIBER DRUMS, OR PLASTIC PAILS. EMPTY ONLY INTO INERT OR NON-FLAMMABLE ATMOSPHERE. EMPTYING CONTENTS INTO A NON-INERT ATMOSPHERE WHERE FLAMMABLE VAPORS MAY BE PRESENT COULD CAUSE FLASH FIRE OR EXPLOSION DUE TO POSSIBLE ELECTROSTATIC DISCHARGE. SEE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 77, "RECOMMENDED PRACTICE ON STATIC ELECTRICITY," 1988 (OR LATEST) EDITION, CHAPTER 7, SECTIONS 8 AND 9, AND PLANT OPERATIONS PROGRESS, VOL. 7, NO. 1, JANUARY 1988 FOR MORE INFORMATION. THIS WARNING DOES NOT APPLY TO 1 POUND OR SMALLER CONTAINERS.

SECTION V-REACTIVITY DATA

STABILITY:

STABLE.

INCOMPATIBILITY:

NONE KNOWN.

HAZARDOUS DECOMPOSITION PRODUCTS:

THERMAL DECOMPOSITION AND BURNING MAY PRODUCE CARBON MONOXIDE, CARBON DIOXIDE AND NITROGEN OXIDES.

HAZARDOUS POLYMERIZATION:

WILL NOT OCCUR.

SECTION VI-HEALTH HAZARD DATA

PRIMARY ROUTES OF EXPOSURE:

DERMAL, INGESTION, AND INHALATION.

ORAL LD50:

(RATS) 9900 MG/KG

SKIN IRRITATION:

(RABBIT) NOT AN IRRITANT.

EYE IRRITATION:

(RABBIT) NOT AN IRRITANT.

SENSITIZATION:

(GUINEA PIGS) NO SENSITIZATION OBSERVED.

INHALATION LC50:

(RATS) >1.1 MG/L AIR FOR A 1-HOUR EXPOSURE; 1.1 MG/L AIR WAS THE HIGHEST AEROSOL CONCENTRATION OBTAINABLE UNDER THE CONDITIONS OF THE EXPERIMENT.

(RATS) A 4-HOUR EXPOSURE TO THE DECOMPOSITION PRODUCTS PRODUCED

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BY HEATING THE PRODUCT TO 300C ELECITED NO MORTALITIES WITH ONLY TRANSIENT SYMPTOMS NOTED.

MUTAGENICITY:

AMES TEST: NEGATIVE

NUCLEUS ANOMALY TEST (CHINESE HAMSTER): NO EVIDENCE OF MUTAGENIC EFFECTS.

SISTER CHROMATID EXCHANGE STUDIES ON SOMATIC CELLS: NO MUTAGENIC ACTIVITY.

SUBCHRONIC STUDIES:

FEEDING STUDIES WERE CONDUCTED USING THE RAT OR DOG FOR PERIODS UP TO 6-MONTHS AT DIETARY LEVELS UP TO 10,000 PPM. TOXICITY PRIMARILY INVOLVING THE LIVER AND MESENTERIC LYMPH NODE WERE EVIDENT IN BOTH SPECIES AT THE HIGHER DOSAGES. SPLEEN AND BLOOD CHANGES WERE ALSO SEEN. THE RAT NOEL WAS IN THE 5 - 7 MG/KG/DAY RANGE (100 PPM) WITH THE DOG NOEL BEING 19 MG/KG/DAY (600 PPM). A 2-GENERATION REPRODUCTION RANGE-FINDING STUDY IN THE RAT USING SIMILAR DIETARY LEVELS FOUND EFFECTS ON PUP WEIGHT AND DEVELOPMENT WITH A NOEL OF 33 MG/KG/DAY (500 PPM).

A PHARMACOKINETIC STUDY IN THE RAT WAS CONDUCTED USING A SINGLE ORAL DOSE OF 15 OR 200 MG/KG. THE CHEMICAL WAS ABSORBED AND DISTRIBUTED INTO THE LIVER, SPLEEN AND KIDNEY WITH A PLASMA HALF-LIFE OF 28-HOURS. METABOLISM OCCURRED WITH FECAL EXCRETION ACCOUNTING FOR 69 - 76% OF THE INITIAL DOSE WITHIN 24-HOURS AND 95 - 100% BY 168-HOURS.

IN A 2-GENERATION REPRODUCTION STUDY, RATS WERE ADMINISTERED 400, 2000 AND 4000 PPM IN THE DIET. NO TREATMENT-RELATED EFFECTS WERE OBSERVED IN THE OFFSPRING AT ANY DOSE-LEVEL. HOWEVER, TOXIC EFFECTS WERE OBSERVED AT THE 2000 AND 4000 PPM DOSE LEVELS IN THE PARENTS OF BOTH GENERATIONS. SUGGESTIVE OF AN IMMUNO-RESPONSE (EFFECTS INCLUDED REDDENED AND/OR SWOLLEN EARS AND/OR EXTREMITIES, ENLARGED MESENTERIC LYMPH NODES, AND/OR FINDINGS IN THE KIDNEYS, SPLEEN AND/OR LIVER). THE NO-OBSERVABLE EFFECT LEVEL (NOEL) FOR EFFECTS ON THE OFFSPRING WAS 4000 PPM; THE NOEL FOR MATERNAL AND PATERNAL TOXICITY WAS 400 PPM.

SUBCHRONIC/CHRONIC STUDIES:

IN A 24-MONTH STUDY, THE TEST SUBSTANCE WAS FED TO RATS IN THE DIET AT DOSE LEVELS OF 5, 30 AND 200 MG/KG. NO EVIDENCE OF CARCINOGENICITY WAS OBTAINED. DOSES OF 30 AND 200 MG/KG REVEALED WIDESPREAD INFLAMMATORY REACTION OF CHRONIC AND RECURRENT NATURE. THIS INVOLVED THE RETICULOENDOTHELIAL SYSTEM, PRIMARILY THE MESENTERIC LYMPH NODES. THE HEMATOLOGICAL PROFILE INDICATED LEUCOCYTOSIS WITH NEUTROPHILIA. THE HIGH DOSE ANIMALS ALSO EXHIBITED THROMBOCYTOSIS AND SLIGHT ANEMIA. THE 300 MG/KG DOSE GROUP ALSO CAUSED INCREASED MORTALITY IN BOTH SEXES. THE NO-OBSERVABLE EFFECT LEVEL (NOEL) WAS DETERMINED TO BE 5 MG/KG.

OVEREXPOSURE EFFECTS:

DUST MAY BE HARMFUL IF INHALED AND IRRITATE THE RESPIRATORY TRACT. MAY CAUSE SKIN AND EYE IRRITATION AFTER REPEATED EXPOSURE. ANIMAL STUDIES INDICATE A POTENTIAL FOR LIVER, SPLEEN, LYMPH NODE AND BLOOD EFFECTS AS WELL AS A SLOWING OF INFANT DEVELOPMENT.

MEDICAL CONDITIONS AGGRAVATED BY EXPOSURE:

ASTHMA, CHRONIC RESPIRATORY DISEASE, SKIN CONDITIONS; LIVER

CHIMASSORB 944 LD

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Ans'd.....

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DISEASE OR JAUNDICE.

EMERGENCY AND FIRST AID PROCEDURES-EYES:

FOR EYE CONTACT, FLUSH EYES WITH PLENTY OF WATER FOR SEVERAL MINUTES. GET MEDICAL ATTENTION IF IRRITATION OCCURS.

EMERGENCY AND FIRST AID PROCEDURES-SKIN:

FOR SKIN CONTACT, WASH AFFECTED AREAS WITH PLENTY OF WATER, AND SOAP, IF AVAILABLE, FOR SEVERAL MINUTES. GET MEDICAL ATTENTION IF IRRITATION OCCURS.

EMERGENCY AND FIRST AID PROCEDURES-INGESTION:

IF SWALLOWED, GIVE AT LEAST 3-4 GLASSES OF WATER BUT DO NOT INDUCE VOMITING. DO NOT GIVE ANYTHING BY MOUTH TO AN UNCONSCIOUS OR CONVULSING PERSON.

EMERGENCY AND FIRST AID PROCEDURES-INHALATION:

IF INHALED, REMOVE FROM AREA TO FRESH AIR. GET MEDICAL ATTENTION IF RESPIRATORY IRRITATION DEVELOPS OR IF BREATHING BECOMES DIFFICULT.

EMERGENCY AND FIRST AID PROCEDURES-OTHER:

WASH CONTAMINATED CLOTHING PRIOR TO REUSE.

SECTION VII-SPILL OR LEAK PROCEDURES

SPILL PROCEDURES:

PREWET MATERIAL WITH WATER TO AVOID DUST FORMATION. SWEEP OR VACUUM AND PLACE INTO CLOSEABLE CONTAINER FOR DISPOSAL. WEAR PROTECTIVE EQUIPMENT SPECIFIED BELOW. TOXIC TO FISH.

WASTE DISPOSAL METHODS:

INCINERATE IN A CHEMICAL INCINERATOR EQUIPPED WITH AN AFTER-BURNER AND SCRUBBER. FOLLOW ALL FEDERAL, STATE AND LOCAL REGULATIONS.

EFFLUENT DATA-BOD:

NOT BIODEGRADABLE IN THE MODIFIED STURM TEST, WITH 0 - 1% IN 28 DAYS.

SEWAGE BACTERIAL TOXICITY:

INHIBITORY CONCENTRATIONS ON RESPIRATION OF AEROBIC WASTE WATER BACTERIA: IC20, IC50, IC80 >100 PPM

FISH TOXICITY:

RAINBOW TROUT, LC50 96 H: 0.35 PPM

BLUEGILL, LC50 96 H: 0.59 PPM

INVERTEBRATE TOXICITY:

DAPHNIA MAGNA, EC50 (24 HOURS): 55 PPM

SECTION VIII-SPECIAL PROTECTION INFORMATION

VENTILATION:

LOCAL EXHAUST REQUIRED.

PROTECTIVE GLOVES:

WEAR IMPERVIOUS GLOVES AS A STANDARD HANDLING PROCEDURE.

EYE PROTECTION:

IN CASES WHERE THERE IS LIKELIHOOD OF EYE CONTACT, WEAR CHEMICAL GOGGLES.

RESPIRATORY PROTECTION:

USE NIOSH APPROVED RESPIRATOR OR DUST MASK.

OTHER PROTECTIVE EQUIPMENT:

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MAR 17 1993

Ans'd.....

CHIMASSORB 944 LD

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03.18.93 02:51PM MAILING UNIT - 13

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WEAR COVERALLS.

SECTION IX-SPECIAL PRECAUTIONS

HMIS CODE:

HEALTH : 2*

FIRE : 1

REACTIVITY : 0

HANDLING PRECAUTIONS:

WARNING! ANIMAL STUDIES INDICATE SWALLOWING MAY CAUSE EFFECTS ON LIVER, SPLEEN, LYMPH NODES AND BLOOD. MAY CAUSE EFFECTS ON OFFSPRING.

DO NOT BREATHE DUST. DO NOT USE OR HANDLE IN SUCH A MANNER AS TO GENERATE SIGNIFICANT AIRBORNE DUST. ALWAYS WEAR A SUITABLE RESPIRATOR OR DUST MASK WHEN WORKING WITH THIS PRODUCT. DO NOT GET ON SKIN OR IN EYES. DO NOT TASTE OR SWALLOW. USE ONLY WITH ADEQUATE VENTILATION. FOR INDUSTRIAL USE ONLY.

SHIPPING AND STORING PRECAUTIONS:

KEEP CONTAINER TIGHTLY CLOSED WHEN NOT IN USE AND DURING TRANSPORT.

PERSONAL HYGIENE:

WASH THOROUGHLY AFTER HANDLING AND BEFORE EATING, DRINKING, OR USING TOBACCO PRODUCTS.

SECTION X- REGULATORY INFORMATION

DOT PROPER SHIPPING NAME:

NOT REGULATED AS A HAZARDOUS MATERIAL BY THE U.S. DEPT. OF TRANSPORTATION (DOT) 49 CFR 172.101 HAZARDOUS MATERIALS TABLE.

DOT CLASS:

NONE.

DOT NUMBER:

NONE.

RCRA STATUS:

NOT A HAZARDOUS WASTE UNDER RCRA (40 CFR 261).

SARA/TITLE III - EHS LIST:

THIS PRODUCT DOES NOT CONTAIN AN 'EXTREMELY HAZARDOUS SUBSTANCE' (EHS) FOR EMERGENCY PLANNING UNDER SEC. 301-303 (40 CFR 300 AND 355) AND FOR EMERGENCY RELEASE NOTIFICATION UNDER SEC. 304.

SARA/TITLE III - CERCLA LIST:

THIS PRODUCT IS (OR CONTAINS) A 'CERCLA' LISTED HAZARDOUS SUBSTANCE FOR EMERGENCY RELEASE NOTIFICATION UNDER SEC. 304 (40 CFR 302).

BENZENE, DIMETHYL-, CASRN 1330-20-7; 0.8% MAX.

SARA/TITLE III - OSHA/HCS HAZARDOUS CHEMICAL:

THIS PRODUCT IS CONSIDERED HAZARDOUS UNDER THE OSHA 'HAZARD COMMUNICATION STANDARD' (HCS) AND IS REGULATED UNDER SEC. 311-312 (40 CFR 370). ITS HAZARDS ARE:

DELAYED (CHRONIC) HEALTH HAZARD.

SARA/TITLE III - TOXIC CHEMICALS LIST:

THIS PRODUCT DOES NOT CONTAIN A TOXIC CHEMICAL FOR ROUTINE

CHIMASSORB 944 LD

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PAGE 7

ANNUAL 'TOXIC CHEMICAL RELEASE REPORTING' UNDER SEC. 313
(40 CFR 372).

TSCA INVENTORY STATUS:

CHEMICAL COMPONENTS LISTED ON TSCA INVENTORY.

CALIFORNIA PROPOSITION 65:

THIS PRODUCT DOES NOT CONTAIN ANY CHEMICALS CURRENTLY ON
THE CALIFORNIA LIST OF KNOWN CARCINOGENS AND REPRODUCTIVE
TOXINS.

MASSACHUSETTS RIGHT-TO-KNOW ACT:

CONTAINS NO COMPONENTS ON THE MASSACHUSETTS LIST AT A
THRESHOLD LEVEL.

NEW JERSEY RIGHT-TO-KNOW LABELING INFORMATION:

THIS PRODUCT CONTAINS THE FOLLOWING :

CHEMICAL NAME : POLY{[6-[(1,1,3,3-TETRAMETHYLBUTYL)AMINO]-5-
TRIAZINE-2,4-DIYL] [(2,2,6,6-TETRAMETHYL-4-PI
PERIDYL)IMINO]HEXAMETHYLENE [(2,2,6,6-TETRAM
ETHYL-4-PIPERIDYL)IMINO]}

CAS NUMBER : 70624-18-9

X X X

PENNSYLVANIA RIGHT-TO-KNOW ACT:

THE FOLLOWING IS REQUIRED COMPOSITION INFORMATION.

CHEMICAL NAME : 1,6-HEXANEDIAMINE, N,N'-DIS(2,2,6,6-TETRAMET
HYL-4-PIPERIDINYL)-, POLYMER WITH 2,4,6-TRIC
HLORO-1,3,5-TRIAZINE AND 2,4,4-TRIMETHYL-2-P
ENTANAMINE

CAS NUMBER : 70624-18-9

COMMON NAME : POLY{[6-[(1,1,3,3-TETRAMETHYLBUTYL)AMINO]-5-
TRIAZINE-2,4-DIYL] [(2,2,6,6-TETRAMETHYL-4-PI
PERIDYL)IMINO]HEXAMETHYLENE [(2,2,6,6-TETRAM
ETHYL-4-PIPERIDYL)IMINO]}

COMMENTS : NOT ON PENNSYLVANIA HAZARDOUS SUBSTANCE LIST.

X X X

ISSUE DATE: 06/15/92 REVISION: 18C

FOR FURTHER INFORMATION, PLEASE CONTACT: BRUCE SCHWEMMER

THE INFORMATION AND RECOMMENDATIONS CONTAINED HEREIN ARE
BASED UPON DATA BELIEVED TO BE CORRECT. HOWEVER, NO GUARANTEE
OR WARRANTY OF ANY KIND EXPRESSED OR IMPLIED IS MADE WITH
RESPECT TO THE INFORMATION CONTAINED HEREIN.

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Ans'd.....

CHIMASSORB 944 LD

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MATERIAL SAFETY DATA SHEET

Manufacturer :

ALLIED COLOR INDUSTRIES, INC.
184 COMMERCE DR.
GREENVILLE, S.C.

44147

Emergency Phone Number....:

216-526-0230

Information Phone Number ...:

800-321-9320

Customer :

SCHAEFFER SYSTEMS INT.
P.O. BOX 7009
CHARLOTTE, N.C.

28273

Date Sent to Customer...: MAR 17, '93

Preparation Date.....: MAR 17, '93

HMIS RATING
HEALTH : 0
FLAMMABILITY: 1
REACTIVITY : 0

SECTION I - IDENTITY INFORMATION

PRODUCT CODE: SCM2513SC
TRADE NAME: GREEN
DESCRIPTION: COLOR CONCENTRATE
Proprietary Blend: ODORLESS

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As'd.....

SECTION II - HAZARDOUS INGREDIENTS

CHEMICAL IDENTITY/ COMMON NAME	OSHA PEL/ ACGIH TLV	% OF FORMULA
CHROMIUM +3 FROM CHROMIUM OXIDE	NA	9.84

FOR REGULATORY INFORMATION, SEE SECTION X.

SECTION III - PHYSICAL DATA

MAR 17 '93 05:04PM

BOILING POINT NA
SPECIFIC GRAVITY (H₂O=1) NA
VAPOR PRESSURE (mm Hg.) NOT APPLICABLE
% VOLATILE BY VOLUME NOT APPLICABLE
VAPOR DENSITY (AIR=1) NOT APPLICABLE
EVAPORATION RATE NOT APPLICABLE
SOLUBILITY IN WATER INSOLUBLE
pH NA
DECOMPOSITION TEMPERATURE ... NA

APPEARANCE ODORLESS GREEN COLORED PELLETS

SECTION IV - FIRE & EXPLOSION HAZARD DATA

FLASH POINT NA
FLAMMABLE LIMITS, % BY VOLUME. - LEL .. NA
- UEL .. NA
EXTINGUISHING MEDIA CO₂, DRY CHEMICAL, WATER FOR
SPECIAL FIREFIGHTING PROCEDURES USE MESA/MIDSH APPROVED SELF-
CONTAINED BREATHING APPARATUS
UNUSUAL FIRE & EXPLOSION HAZARDS HEAVY SMOKE WITH POSSIBLE TOXIC
VAPORS MAY BE PRESENT

SECTION V - REACTIVITY DATA

STABILITY STABLE
- CONDITIONS TO AVOID EXTREMELY HIGH TEMPERATURES
INCOMPATIBILITY STRONG OXIDIZING AGENTS
HAZARDOUS DECOMPOSITION PRODUCTS .. THERMAL DECOMPOSITION YIELDS OXIDES
OF CARBON
HAZARDOUS POLYMERIZATION WILL NOT OCCUR
- CONDITIONS TO AVOID NONE EXPECTED

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MAR 17 1993

SECTION VI - HEALTH HAZARD DATA

Asst.....

PRIMARY ROUTES OF EXPOSURE..... INGESTION, EYE OR SKIN CONTACT
CARCINOGENICITY..... NTP? YES IARC? YES OSHA? NO
SIGNS AND SYMPTOMS OF EXPOSURE..... EYE, SKIN OR RESPIRATORY TRACT
IRRITATION
MEDICAL CON. AGGRAVATED BY EXP..... UNKNOWN
EMERGENCY AND FIRST AID..... LEAVE AREA
EYE CONTACT..... IMMEDIATELY FLUSH WITH RUNNING WATER
FOR 15 MINUTES
SKIN CONTACT..... WASH AFFECTED AREA WITH SOAP & WATER
INHALATION..... MOVE TO FRESH AIR
INGESTION..... IF SWALLOWED, DILUTE WITH MILK OR
WATER. NEVER GIVE FLUIDS OR INDUCE VOMITING IF
VICTIM IS HAVING CONVULSIONS.

SECTION VII - SPILL OR LEAK PROCEDURES

SPILL PROCEDURES.....: USE ANY FEASIBLE MECHANICAL - MEANS
BROOM, BRUSH, SCOOP, VACUUM, OR WET ABSORBENT
WASTE DISPOSAL METHODS.....: DISPOSE IN ACCORDANCE WITH FEDERAL,
STATE & LOCAL REGULATIONS
OTHER PRECAUTIONS.....: NONE EXPECTED

SECTION VIII - SPECIAL PROTECTION INFORMATION

EYE PROTECTION.....: WEAR GOGGLES/PROTECTIVE GLASSES
SKIN PROTECTION.....: PROTECTIVE GLOVES RECOMMENDED
RESPIRATORY INFORMATION...: NIOSH APPROVED RESPIRATORS SHOULD BE USED
IF DUST LEVELS ARE HIGH
VENTILATION RECOMMENDED...: LOCAL EXHAUST VENTILATION RECOMMENDED
OTHER PRECAUTIONS.....: GOOD INDUSTRIAL PRACTICES & HYGIENE

SECTION IX - SPECIAL PRECAUTIONS

HANDLING PRECAUTIONS.....: IN ACCORDANCE WITH GOOD INDUSTRIAL
PRACTICES; HANDLE WITH DUE CARE AND
AVOID PERSONAL CONTACT
SHIPPING & STORAGE PRECAUTIONS...: STORE IN A COOL, DRY PLACE
WORK/HYGIENIC PRACTICES.....: PROTECTIVE EYE WEAR AND SKIN PROTEC-
TION IS RECOMMENDED. WASH THOROUGHLY
AFTER USE

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SECTION X - REGULATORY INFORMATION

Ans'd.....

SARA TITLE III SECTION 313

TOXIC CHEMICALS LIST: DOES THIS PRODUCT CONTAIN A
TOXIC CHEMICAL FOR ROUTINE ANNUAL 'TOXIC CHEMICAL RELEASE
REPORTING' UNDER SEC. 313 (40 CFR 372)? YES

THIS IS A GENERIC LABEL. THE FOLLOWING 3 PARAGRAPHS ARE PROVIDED FOR GENERAL
INFORMATION & UNLESS SPECIFICALLY INDICATED IN SECTION II DO NOT APPLY TO THIS
FORMULA.

NICKEL AND NICKEL COMPOUNDS ARE LISTED BY IARC AS CARCINOGENS (GROUP 1).
HOWEVER, IARC STATES "THIS APPLIES TO THE GROUP OF CHEMICALS AS A WHOLE AND NOT
NECESSARILY TO ALL INDIVIDUAL CHEMICALS WITHIN THE GROUP." NICKEL TITANATE
PIGMENTS ARE INERT & INSOLUBLE. THERE HAS BEEN NO DATA TO INDICATE ANY
CARCINOGENIC POTENTIAL FOR THIS PRODUCT.

CADMIUM AND ITS COMPOUNDS ARE LISTED AS SUSPECT CARCINOGENS BY THE NTP AND
IARC. THERE IS NO CONCLUSIVE EVIDENCE THAT CADMIUM PIGMENTS ARE OCCUPATIONAL
CARCINOGENS. INHALATION &/OR INGESTION OVER LONG PERIODS OF TIME MAY LEAD TO
EXCESSIVE CADMIUM ABSORPTION RESULTING IN PULMONARY EMPHYSEMA &/OR KIDNEY
DYSFUNCTION.

AS NOTED BY ACGIH, REPEATED AND PROLONGED EXPOSURE TO TRIVALENT CHROMIUM

MATERIAL SAFETY DATA SHEET

Manufacturer :

44147

Emergency Phone Number....:

216-526-0230

Information Phone Number ...:

800-321-9320

Customer :

SCHAEFFER SYSTEMS INT.

P.O. BOX 7009

CHARLOTTE, N.C.

28273

Date Sent to Customer...: DEC 2, '92

Preparation Date.....: DEC 2, '92

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MAR 17 1993

Ans'd.....

HMIS RATING

HEALTH : 0

FLAMMABILITY: 1

REACTIVITY : 0

SECTION I - IDENTITY INFORMATION

PRODUCT CODE: S2773SC

TRADE NAME: DARK GRAY

DESCRIPTION: COLOR CONCENTRATE

PROPRIETARY BLEND: ODORLESS

SECTION II - HAZARDOUS INGREDIENTS

EMICAL IDENTITY/
COMMON NAME

OSHA PEL/
ACGIH TLV

% OF
FORMULA

FOR REGULATORY INFORMATION, SEE SECTION X.

SECTION III - PHYSICAL DATA

BOILING POINT: NA

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MAR 17 1993
SPECIFIC GRAVITY (H₂O=1): NA
VAPOR PRESSURE (mm Hg.): NOT APPLICABLE
% VOLATILE BY VOLUME: NOT APPLICABLE
VAPOR DENSITY (AIR=1): NOT APPLICABLE
EVAPORATION RATE: NOT APPLICABLE
SOLUBILITY IN WATER: INSOLUBLE
pH: NA
DECOMPOSITION TEMPERATURE ...: NA

APPEARANCE & ODOR: ODORLESS DARK GRAY COLORED PELLETS

SECTION IV - FIRE & EXPLOSION HAZARD DATA

FLASH POINT: NA
FLAMMABLE LIMITS, % BY VOLUME. - LEL ..: NA
- UEL ..: NA
EXTINGUISHING MEDIA: CO₂, DRY CHEMICAL, WATER FOG
SPECIAL FIREFIGHTING PROCEDURES: USE MESA/NIOSH APPROVED SELF-
CONTAINED BREATHING APPARATUS.
UNUSUAL FIRE & EXPLOSION HAZARDS: HEAVY SMOKE WITH POSSIBLE TOXIC
VAPORS MAY BE PRESENT.

SECTION V - REACTIVITY DATA

STABILITY: STABLE
- CONDITIONS TO AVOID: EXTREMELY HIGH TEMPERATURES.
INCOMPATIBILITY: STRONG OXIDIZING AGENTS.
HAZARDOUS DECOMPOSITION PRODUCTS ..: THERMAL DECOMPOSITION YIELDS OXIDES
OF CARBON.
HAZARDOUS POLYMERIZATION: WILL NOT OCCUR.
- CONDITIONS TO AVOID: NONE EXPECTED

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Ans'd.....

SECTION VI - HEALTH HAZARD DATA

PRIMARY ROUTES OF EXPOSURE: INHALATION, INGESTION, EYE OR SKIN
CONTACT
CARCINOGENICITY: NONE KNOWN
SIGNS AND SYMPTOMS OF EXPOSURE ...: EYE, SKIN, OR RESPIRATORY TRACT
IRRITATION.
MEDICAL CON. AGGRAVATED BY EXP. ..: UNKNOWN
EMERGENCY AND FIRST AID: LEAVE AREA
EYE CONTACT: IMMEDIATELY FLUSH WITH RUNNING
WATER FOR 15 MINUTES.
SKIN CONTACT: WASH AFFECTED AREA WITH SOAP AND
WATER.
INHALATION: MOVE TO FRESH AIR.
INGESTION: IF SWALLOWED, DILUTE WITH MILK OR
WATER. NEVER GIVE FLUIDS OR INDUCE VOMITING IF VICTIM IS
UNCONSCIOUS OR HAVING CONVULSIONS.

MAR 17 1993

SECTION VII - SPILL OR LEAK PROCEDURES

SPILL PROCEDURES: USE ANY FEASIBLE MECHANICAL MEANS - BROOM,
BRUSH, SCOOP, VACUUM, OR WET ABSORBENT.
WASTE DISPOSAL METHODS: DISPOSE IN ACCORDANCE WITH FEDERAL, STATE,
AND LOCAL REGULATIONS.
OTHER PRECAUTIONS: NONE EXPECTED

SECTION VIII - SPECIAL PROTECTION INFORMATION

EYE PROTECTION: PROTECTIVE GLASSES RECOMMENDED.
SKIN PROTECTION: PROTECTIVE GLOVES RECOMMENDED.
RESPIRATORY PROTECTION ...: NIOSH APPROVED RESPIRATORS SHOULD BE USED
WHERE DUST LEVELS ARE HIGH.
VENTILATION RECOMMENDED ..: LOCAL EXHAUST VENTILATION RECOMMENDED.
OTHER PRECAUTIONS: GOOD INDUSTRIAL PRACTICES & HYGIENE

SECTION IX - SPECIAL PRECAUTIONS

HANDLING PRECAUTIONS: IN ACCORDANCE WITH GOOD INDUSTRIAL
PRACTICES; HANDLE WITH DUE CARE AND AVOID PERSONAL CONTACT.
SHIPPING & STORAGE PRECAUTIONS ..: STORE IN A COOL DRY PLACE.
WORK/HYGIENIC PRACTICES: PROTECTIVE EYE WEAR AND SKIN
PROTECTION IS RECOMMENDED. WASH THOROUGHLY AFTER USE.

SECTION X - REGULATORY INFORMATION

SARA TITLE III SECTION 313

TOXIC CHEMICALS LIST: DOES THIS PRODUCT CONTAIN A
TOXIC CHEMICAL FOR ROUTINE ANNUAL 'TOXIC CHEMICAL RELEASE
REPORTING' UNDER SEC. 313 (40 CFR 372)? NO

THE INFORMATION AND RECOMMENDATIONS CONTAINED WITHIN THIS MATERIAL
SAFETY DATA SHEET (MSDS) ARE BASED UPON DATA BELIEVED TO BE CORRECT.
ALTHOUGH CERTAIN HAZARDS ARE DESCRIBED WITHIN, WE CANNOT GUARANTEE THAT
THESE ARE THE ONLY HAZARDS WHICH EXIST. NO GUARANTEE OR WARRANTY OF ANY
KIND EXPRESSED OR IMPLIED IS MADE WITH RESPECT TO THE INFORMATION
CONTAINED WITHIN.

REVISION DATE: DEC 2, '92

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Ans'd.....

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M A T E R I A L S A F E T Y D A T A S H E E T

Manufacturer :

ALLIED COLOR INDUSTRIES, INC.
184 COMMERCE DRIVE
GREENVILLE, SC

29615

Emergency Phone Number....

216-526-0230

Information Phone Number ...

803-288-7174

Customer :

SCHAEFER SYSTEMS INT.
P.O. BOX 7009
CHARLOTTE, NC

28273

Preparation Date: MAY 18, '92

Date Sent to Customer ...: MAY 18, '92

HMIS RATING

HEALTH 0
FLAMMABILITY 1
REACTIVITY 0

SECTION I - IDENTITY INFORMATION

PRODUCT CODE: S2766SC

TRADE NAME: BROWN

DESCRIPTION: COLOR CONCENTRATE

: POLYETHELENE WITH A PROPRIETARY PIGMENT BLEND

SECTION II - HAZARDOUS INGREDIENTS

**CHEMICAL IDENTITY/
COMMON NAME**

**OSHA PEL/
ACGIH TLV**

**% OF
FORMULA**

FOR REGULATORY INFORMATION, SEE SECTION X.

SECTION III - PHYSICAL DATA

BOILING POINT: NA
SPECIFIC GRAVITY (H₂O=1): NA
VAPOR PRESSURE (mm Hg.): NOT APPLICABLE
% VOLATILE BY VOLUME: NOT APPLICABLE
VAPOR DENSITY (AIR=1): NOT APPLICABLE
EVAPORATION RATE: NOT APPLICABLE
SOLUBILITY IN WATER: INSOLUBLE
PH: NA
DECOMPOSITION TEMPERATURE ...: NA

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APPEARANCE & ODOR: ODORLESS BROWN COLORED PELLETS

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SECTION IV - FIRE & EXPLOSION HAZARD DATA

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FLASH POINT: NA
FLAMMABLE LIMITS, % BY VOLUME. - LEL ..: NA
- UEL ..: NA
EXTINGUISHING MEDIA: CO₂, DRY CHEMICAL, WATER FOG
SPECIAL FIREFIGHTING PROCEDURES: USE MESA/NIDSH APPROVED SELF-
CONTAINED BREATHING APPARATUS.
UNUSUAL FIRE & EXPLOSION HAZARDS: HEAVY SMOKE WITH POSSIBLE TOXIC
VAPORS MAY BE PRESENT.

SECTION V - REACTIVITY DATA

STABILITY: STABLE
- CONDITIONS TO AVOID: EXTREMELY HIGH TEMPERATURES.
INCOMPATIBILITY: STRONG OXIDIZING AGENTS.
HAZARDOUS DECOMPOSITION PRODUCTS ..: THERMAL DECOMPOSITION YIELDS OXIDES
OF CARBON.
HAZARDOUS POLYMERIZATION: WILL NOT OCCUR.
- CONDITIONS TO AVOID: NONE EXPECTED

SECTION VI - HEALTH HAZARD DATA

PRIMARY ROUTES OF EXPOSURE: INGESTION, INHALATION, EYE OR SKIN
CONTACT
CARCINOGENICITY: NONE KNOWN
SIGNS AND SYMPTOMS OF EXPOSURE ...: EYE, SKIN, OR RESPIRATORY TRACT
IRRITATION.
MEDICAL CON. AGGRAVATED BY EXP. ..: UNKNOWN
EMERGENCY AND FIRST AID: LEAVE AREA
EYE CONTACT: IMMEDIATELY FLUSH WITH RUNNING
WATER FOR 15 MINUTES.
SKIN CONTACT: WASH AFFECTED AREA WITH SOAP AND
WATER.
INHALATION: MOVE TO FRESH AIR.
INGESTION: IF SWALLOWED, DILUTE WITH MILK
OR WATER. NEVER GIVE FLUIDS OR INDUCE VOMITING IF VICTIM IS
UNCONSCIOUS OR HAVING CONVULSIONS.

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Ass'd.....

SECTION VII - SPILL OR LEAK PROCEDURES

SPILL PROCEDURES: USE ANY FEASIBLE MECHANICAL MEANS - BROOM,
BRUSH, SCOOP, VACUUM, OR WET ABSORBENT.
WASTE DISPOSAL METHODS: DISPOSE IN ACCORDANCE WITH FEDERAL, STATE,
AND LOCAL REGULATIONS.
OTHER PRECAUTIONS: NONE EXPECTED.

SECTION VIII - SPECIAL PROTECTION INFORMATION

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EYE PROTECTION PROTECTIVE GLASSES RECOMMENDED.
SKIN PROTECTION PROTECTIVE GLOVES RECOMMENDED.
RESPIRATORY PROTECTION ... NIOSH APPROVED RESPIRATORS SHOULD BE USED
WHERE DUST LEVELS ARE HIGH.
VENTILATION RECOMMENDED .. LOCAL EXHAUST VENTILATION RECOMMENDED.
OTHER PRECAUTIONS GOOD INDUSTRIAL PRACTICES & HYGIENE.

SECTION IX - SPECIAL PRECAUTIONS

HANDLING PRECAUTIONS IN ACCORDANCE WITH GOOD INDUSTRIAL
PRACTICES; HANDLE WITH DUE CARE AND AVOID PERSONAL CONTACT.
SHIPPING & STORAGE PRECAUTIONS .. STORE IN A COOL DRY PLACE.
WORK/HYGIENIC PRACTICES PROTECTIVE EYE WEAR AND SKIN
PROTECTION IS RECOMMENDED. WASH THOROUGHLY AFTER USE.

SECTION X - REGULATORY INFORMATION

SARA/TITLE III - TOXIC CHEMICALS LIST: DOES THIS PRODUCT CONTAIN A
TOXIC CHEMICAL FOR ROUTINE ANNUAL 'TOXIC CHEMICAL RELEASE
REPORTING' UNDER SEC. 313 (40 CFR 372)? : YES

THE INFORMATION AND RECOMMENDATIONS CONTAINED WITHIN THIS MATERIAL
SAFETY DATA SHEET (MSDS) ARE BASED UPON DATA BELIEVED TO BE CORRECT.
ALTHOUGH CERTAIN HAZARDS ARE DESCRIBED WITHIN, WE CANNOT GUARANTEE THAT
THESE ARE THE ONLY HAZARDS WHICH EXIST. NO GUARANTEE OR WARRANTY OF ANY
KIND EXPRESSED OR IMPLIED IS MADE WITH RESPECT TO THE INFORMATION
CONTAINED WITHIN.

REVISION DATE: MAY 18, '92

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MAR 17 1993
Ass'd.....

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Thomas A. Peterson
City Manager
COPY
Jennifer Perrin
City Clerk

3/3/93

cc-6
cc-16

MEMORANDUM
=====

TO: The Honorable Mayor and
Members of the City Council

B FROM: City Manager

DATE: February 25, 1993

SUBJ: Request for Information Submitted by Councilmember Davenport

Attached is a letter I received today from Councilmember Davenport requesting certain information. Since some of the information was easily retrieved, and I have supplied him with same. He will receive the following at Tuesday morning's "Shirtsleeve" session:

Item No.

2. Itemized cost to City for the City Manager's meeting in Monterey February 10, 11 & 12, 1993
8. Current employee agreements ("contracts") and offers for department heads, City Attorney, City Clerk and City Manager
9. Response regarding how the City Manager, City Attorney and City Clerk "take time off."

With respect to the remainder of the requests, information requested in items 1 and 5 is not public record, and therefore not available to Mr. Davenport. My submittal to Mr. Davenport of monthly summaries of my daily activities (item 3) would be time-consuming and would serve, in my opinion, no genuine public purpose. City Council direction is requested.

With regard to item 4, the cost to the City for Jack Ronsko to represent the City and the American Public Works Association at the retirement dinner for a former City official was zero, except for Mr. Ronsko's time which I approved.

Item 6, regarding claims filed against the City, including names and addresses of claimants for the last five years, is available by special request of the City's claims administrator. City Council direction is requested.

With regard to item #7, I do not understand the request.

Since the agenda had already been promulgated when these requests were received, Mayor Pennino has advised that he will raise this matter under "Comments by City Council Members."

TAP:br

Attachment

CCCOM734/TXTA.07A

CITY COUNCIL

PHILLIP A. PENNINO, Mayor
JACK A. SIEGLOCK
Mayor Pro Tempore
RAY G. DAVENPORT
STEPHEN J. MANN
JOHN R. (Randy) SNIDER

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
FAX (209) 333-6795

THOMAS A. PETERSON
City Manager
RECEIVED
PERRIN
City Clerk
ROB MCNAUL
City Attorney

2-25-93

TO: Tom Peterson

FEB 25 1993
City Manager's Office

From: RAY Davenport council member

RE: Request for information

Please provide me with:

1. Applications for the police chief position.
2. itemized cost to city for the CITY MANAGER convention in Monterey you attended Feb 10, 11, 12, 13
3. A Log of your meetings and activities for Jan and Feb. re City business.
4. Cost to the city for Jack Ronsko to attend a retirement function in Ventura CA on Feb 22, 1993 (itemized please)
5. Copies of grievances filed by employees in each dept. over past 5 years concerning City employment (this request is not for protected personal employee information)

see page 2

CITY COUNCIL

PHILLIP A. PENNINO, Mayor
JACK A. SIEGLOCK
Mayor Pro Tempore
RAY C. DAVENPORT
STEPHEN J. MANN
JOHN R. (Randy) SNIDER

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
FAX (209) 333-6795

THOMAS A. PETERSON
City Manager

JENNIFER M. PERRIN
City Clerk

BOB McNATT
City Attorney

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FEB 25 PM 1:01

2-25-93

Memo continued p. 2

6. List of ALL CLAIMS Filed against the City IN PAST 5 years; Name and address and NATURE of the CLAIM.
7. Materials DATA Sheet on Garbage Cans used in City limits and Underwriters Lab report and State Fire Marshall Stab.
8. Current "contracts" and offers for Department heads, City attorney and City Clerk and City Manager.
9. Procedure if ANY, in regard for the City Manager City Attorney and City Clerk to take time off. ie, V/L, H/L, A/L, and to report sick leave, ect.

Your co-operation is appreciated.

Respectively requested, Councilmember
Ray Davenport

TRAVEL CLAIM VOUCHER

PART I

NAME: THOS. A. PETERSON EMPLOYEE #: 1987DEPT./TITLE: ADMIN./CITY MGR. DATE: FEB. 23, 1993DESTINATION/PURPOSE: MONTEREY/CITY MANAGER'S SPRING MEETINGTRAVEL DATES: From FEB. 10, 1993 To FEB. 12, 1993 # of Days 3☐ Check Advance (fill out Part I only)
Account #140.0-07.1. Amount Requested: \$ _____Check one: ☐ Request for Reimbursement (fill out Parts I & II)☐ Return of Advance (fill out Parts I & II)THOS. A. PETERSON
Signature of Requestee_____
Authorized Approval

PART II

TRAVEL EXPENSE (attach receipts for all expenses)

Transportation: City Vehicle # _____ Fuel \$ _____ Gallons # _____
Odometer Reading @ Refuel _____ (City Vehicle Only)
Personal Vehicle 340 Miles @ 27.5¢/mi. 28 \$ 95.20
Other (Taxi, Limo)—Specify _____
Parking _____ Bridge Toll _____Lodging: (SEE ATTACHED)

Registration: _____ Supplemental Materials: _____

Meals: \$ 40.15 Tips: _____

Other (itemize): _____

TOTAL EXPENSE \$ 135.25Account number(s) to be charged:
10-040.01 (315) 135.25Less Advance (check one): Petty Cash ☐ _____Check ☐
Amount Requested (~~FORWARD~~): \$ 135.25

AUDITED BY

☐

WED. LUNCH

DATE	NO. GUESTS	AMOUNT	YOUR SERVER
		8.50	7

Rappa's Sea Food

At the end of
Old Fisherman's Wharf
MONTEREY, CALIFORNIA
372-7562

WED. DINNER

BINDELL'S (NO RECEIPT)

THURS. DINNER

HYATT REGENCY MONTEREY
ONE OLD GOLF COURSE ROAD
MONTEREY, CALIFORNIA 93940 USA
408 372 7171 351413

52780

DATE

\$9.25

THIS RECEIPT IS PROVIDED FOR YOUR CONVENIENCE (TAX & PERSONAL RECORDS)

FRI. BKFST.

HYATT REGENCY MONTEREY
ONE OLD GOLF COURSE ROAD
MONTEREY, CALIFORNIA 93940 USA
408 372 7171 351413

52910

DATE

3.65

THIS RECEIPT IS PROVIDED FOR YOUR CONVENIENCE (TAX & PERSONAL RECORDS)



Guest Account
Hyatt Regency Monterey
One Old Golf Course Road
Monterey, California 93940 USA
408 372 1234
FAX 408 375 3960

Room	Rate	Arrive	Depart	Folio No.	Account	Attribution	FF	ID	Page
902	109.00	2/10/93	02/12/93	392/07	2 CCARD	2-CMGR	11	SPB	1

PETERSON THOMAS
CITY HALL,
221 WEST PINE STREET
LODI CA 95240

11.31 MJP 270

RES. NO.: HH-430912-1

Date	Rate	Ref.	Enc	SS	Pxx	Pay	Charges	Payments	Balance
0210	712	554	XXX	209-333-6700			4.49		4.49
0210	712	585	XXX	209-333-6700			2.28		6.77
0210	711	657	XXX	373-3737 L			5.15		11.92
0210	711	674	XXX	373-3737 L			.75		12.68
0210	112	Rm	902	BAN GROUP ROOM			.75		13.43
0210	811	Rm	902	BAN ROOM TAX			109.00		124.43
0210	811	Rm	902	BAN ROOM TAX			10.90		135.33
0211	112	Rm	902	NSH GROUP ROOM			109.00		244.33
0211	811	Rm	902	NSH ROOM TAX			10.90		255.23
0212	932	Ex	11793	SPB 5120887004705939				-253.23	.00
TOTAL							253.23	-253.23	.00
MASTERCARD							5041079856		

Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

CITY _____ CITY OF LODI

City Manager's Department Annual Meeting

Wednesday - Friday, February 10 - 12, 1993

Hyatt Regency Monterey

Advance Conference Registration Form**Attendee Information**

Enter first and last name and official title as they should appear on your conference badge and registration card. Please indicate spouse's name if he/she will attend.

Name	Title	One Day	Spouse's Name
Thomas A. Peterson	City Manager		--
Jerry L. Glenn	Assistant City Manager		

* Please asterisk your name if you retired as a city manager in 1992.

So we can plan for any special needs please indicate if any registrants require special accommodations for disabilities:

Who? _____ What? _____

Registration Fees and Deadline

Advance registrations postmarked by Friday, January 29, 1993

Full Institute

Advance Registration Fee 1 @ \$205 = \$ 205 Total \$ 205

One Day Only (indicate day next to name)

Advance Registration Fee _____ @ \$125 = \$ _____ Total \$ _____

After January 29, 1993, please register on-site as follows:

	Full Institute	One Day Only
On-Site Registration Fee	\$240	\$145

Payment Information

(Note: Payment must accompany this form to process the Advance Registration)

Check which is enclosed:

☐ City Check ☐ Personal Check ☐ VISA ☒ Mastercard

Make check payable to: League of California Cities (No purchase orders please)

Name on Card THOMAS A. PETERSON

Credit Card # _____

Expiration Date _____

Authorized Signature _____

Thomas A. Peterson

Send registration receipts to address indicated below:

Registration ReceiptName: Thomas A. PetersonTitle: City ManagerAddress: City Hall, 221 West Pine StreetCity: Lodi, CAZip: 95240Phone: (209) 333-6700FAX: (209) 333-6807

Return this form to

League of California Cities, P.O. Box 7005, Lafayette, CA 94549, 510-283-2113,
FAX 510-283-7833 (for those paying with credit card ONLY)

1-8-93



**League of
California Cities**

**A
Learning
Opportunity**

California Cities Work Together

Announcing...

City Manager's Department Annual Meeting

Wednesday - Friday, February 10 - 12, 1993

**Hyatt Regency Monterey
One Old Golf Course Road
Monterey, CA 93940
408-372-1234**

RECEIVED
DEC 01 1992
CITY CLERK PERSONAL DEPT.

WHO SHOULD ATTEND

- ◆ **City Managers**
- ◆ **Assistant City Managers**
- ◆ **Administrative Assistants:** A goal of the Department is to involve assistants in Department activities and professional development opportunities. Their participation in the Department meeting can be of benefit to you, your assistant and to the city.
- ◆ **County Chief Administrative Officers and COG Executive Directors:** Because many urban problems are of mutual interest to COGs and counties, and several sessions will deal with ICMA issues, we encourage the attendance of county chief administrative officers and executive directors of councils of government at the City Managers Department Annual Meeting. Area manager groups are urged to personally invite their county CAO and COG Director to the meeting.
- ◆ **Retired City Managers:** Retired city managers who have no association with commercial products or services used by local government are invited to attend the Department Annual Meeting (complimentary registration). Special recognition will be given to city managers who retired during 1992. If this is your situation, please indicate so on the registration form.

WHAT YOU WILL LEARN

Recognizing the extremely difficult situation cities are facing, the City Managers Department Meeting will offer practical solutions and approaches for you to take home and use to save money and still provide the services your council and citizens want. This year's meeting will focus on the state economy, and specifically the California business climate, workers compensation, interrelationship among cities, counties and schools, and state/local partnerships. In addition, a range of topics will be discussed from diversity in the workplace to the L.A. riots to ethics in the city management profession. An outline of the program is attached.

No spouse program is planned; however, spouses are most welcome to attend any of the sessions, receptions and meal functions. Tickets for meals for spouses or guests may be purchased at the League Registration Desk. Information on local attractions will be available.

Please note the following deadlines:

Hotel Reservation: Wednesday, January 13, 1993

**Advance Conference
Registration: Friday, January 29, 1993**

Headquarters - 1400 K Street, Sacramento, CA 95814 • (916) 444-5790

Registration Fee

You can reduce your cost by registering in advance; advance registration must be postmarked not later than Friday, January 29, 1993. After that date the full fee will apply. The fee includes program materials, three programmed meal functions, reception and breaks. The one-day fee includes all materials and events for one day. For any questions regarding registration, please contact the Conference Registration Office at 510-283-2113.

The one-day registration option is intended primarily to encourage attendance by you and mid-level staff who might not otherwise be able to go to this meeting. The program contacts will benefit their professional development. You are urged to consider having them join you for at least one day of the program.

	<u>Full Institute</u>	<u>One Day Only</u>
Advance Registration Fee	\$205	\$125

After January 29, 1993, please register on-site as follows:		
	<u>Full Institute</u>	<u>One Day Only</u>
On-Site Registration Fee	\$240	\$145

(A portion of the registration fee supports the Department's John Nail Award Program, the California City Management Foundation, and the California ICMA reception.)

Payment

In order to process registration, payment in full must accompany this form. Only checks or money orders will be taken. No purchase orders. You may now pay your registration fee by using your Visa or Mastercard. And, if you pay by credit card, you are welcome to register by faxing (510) 283-7833.

To assure this program benefits all who attend, please advise us on the registration form if any attendee has a disability requiring special accommodations.

Hotel Reservations

The Hyatt Regency Monterey is offering a special rate of \$99 single or \$109 twin/double-bedded room (plus 10 percent city hotel tax). To confirm hotel reservations, a deposit in the amount of the first night's guest room rate or a guarantee with a major credit card is required. Deposits are refundable if your reservation is canceled 48 hours prior to arrival; record your cancellation number. Check-in time is 3:00 p.m.; check-out time is 12:00 noon. Luggage may be stored at the Bell Desk.

Transportation

Rental Car. Discount rates with unlimited mileage are available one week prior and one week after this meeting from Hertz. Call Hertz Meeting Services at 1 800 654-2 and indicate the League of California Cities Meeting Number CV#2349. **AMTRAK** has service into Salinas. Contact AMTRAK at 1 800 872-7245 for fares, schedule information, transportation into Monterey and reservations.

Directions

Located 5 minutes from Monterey Peninsula Airport. Free parking. Traveling on Highway 1 South take Pacific Grove/Del Monte Avenue exit. Continue straight after exiting to third traffic light and turn left onto Sloat. Hotel driveway is at the end of Sloat. Traveling on Highway 1 North take Aguajito/Mark Thomas exit and continue straight through first light. At second light, turn right up the hill to hotel. From Highway 101 take Highway 68 West at Salinas to Monterey airport. Turn right at the airport (Olmstead Road); take next left onto Garden Road; continue to end of Garden Road and at traffic light turn left on Mark Thomas Drive. At next light turn left up the hill to Hotel.

Registration Fee Refund Policy

Advance registrants unable to attend this meeting will receive a refund of the registration fee, less a \$35 processing charge, by submitting a written request to the League of California Cities, Conference Registration Office, Box 7005, Lafayette, CA 94549; (510) 283-7833 (FAX). Request for refunds must be received by the last business day before the Meeting (Tuesday, February 9, 1993).

Preliminary Meeting Overview

Wednesday, February 10

12 noon - 5:00 pm

REGISTRATION OPEN

2:00 - 3:00 pm

OPENING GENERAL SESSION

"California: The Ungolden State"

What do recent demographics tell us about where California is heading, what with riots, earthquakes, drought, and people leaving the State?

Speaker:

- ◆ Mervin Field, Field Research Group, San Francisco

3:15 - 4:30 pm

CONCURRENT SESSIONS

I. Difficulty in Doing Business in California

A look at the California business climate from the perspective of a private developer who recently went through the process of locating a new Disney facility in California; the state administration; and an economist who challenges conventional wisdom about job flight, the state business climate and the effects of defense cuts on the economy.

Speakers:

- ◆ Kerry Hunnewell, Vice President for Development, Disney Development Company, Burbank
- ◆ Lee Grissom, Governor's Senior Advisor on Economic Development, Sacramento; former Executive Director, California Council on Competitiveness; former General Manager, Greater San Diego Chamber of Commerce
- ◆ Robert K. Arnold, Economist, Center for the Continuing Study of the California Economy, Palo Alto

II. Labor Take-Backs in the 1990's

An informative discussion on work rule simplification; cost containment in benefits area; employer cost-sharing in health/dental/vision insurance programs; use of contracting out as leverage to gain concessions; and state legislation to revise workers' compensation.

Speakers:

- ◆ Richard Whitmore, Whitmore, Johnson and Bolanos, Mountain View
- ◆ John Liebert or Dan Cassidy, Liebert, Cassidy and Frierson, Los Angeles

5:00 - 6:00 pm

HOSTED RECEPTION

Thursday, February 11

7:00 am - 5:00 pm

REGISTRATION OPEN

7:30 - 9:00 am

CONTINENTAL BREAKFAST SESSION

Department Business Session

Speaker:

- ◆ Roy Pederson, President, International City/County Management Association; County Manager, Maricopa, Arizona

Thursday, February 11
(continued)

9:15 - 10:30 am

CONCURRENT SESSIONS

- I. **Taking a New Look at Your Organization: The IBM Story of Restructuring**
A peek into IBM's efforts to restructure its organization and how the lessons they learned might benefit city government.

Speaker:

- ◆ Don Jones, Director, Public Sector Industry & Marketing, IBM, Bethesda, Maryland

- II. **Should the Workers' Compensation System be Reformed?**

How can a city defend psychiatric claims that are purely subjective in nature? Shouldn't public safety officers be required to assume more of the burdens proving that some sudden and extraordinary employment event is the predominant cause of a psychiatric injury? What sort of limitations on retaliatory claims should be established to help self-insured employers? Is it appropriate to limit applicant attorney fees and fees for medical examinations?

Speaker:

- ◆ Lloyd Aubry, Director, Department of Industrial Relations, State of California, San Francisco (Invited)

- III. **Ethics in the City Management Profession**

An update on ethics issues from the perspective of the International City/County Management Association.

Speaker:

- ◆ Mary Grover, Ethics Advisor, International City/County Management Association, Washington, D.C.

10:45 am - 12 noon

CONCURRENT SESSIONS

- I. **City Managers in Transition — the Partner's Perspective**

This will be a repeat of last year's insightful and popular program of city manager spouse partners discussing how they dealt with the transition process.

- II. **Diversity in the Work Place**

This session will describe an organization-wide change effort called "The Diversity Commitment", a significant undertaking to create in one agency (City of San Diego) an environment where differences are valued. The methodology, educational content and strategy for implementing this change effort will be presented so you may adapt them to your city. Participants will also have an opportunity to experience some of the content used in the educational sessions.

Speakers

- ◆ Trudy Sopp, Manager, Organizational Effectiveness, San Diego
- ◆ Danelle Scarborough, Specialist, Organizational Effectiveness, San Diego
- ◆ Oliver Brown, Specialist, Organizational Effectiveness, San Diego

12 noon - 1:45 pm

GENERAL LUNCHEON

2:00 - 3:30 pm

CONCURRENT SESSIONS

- I. **L.A. Riots and the Aftermath: The Local Government Response.**

- How are cities responding programmatically?
- Is your city immune?
- What is the role of the City Manager in taking a leadership role?

-- Concurrent Session topics continued on next page --

Thursday, February 11
(continued)

2:00 - 3:30 pm

CONCURRENT SESSIONS (continued)

II. Retirement Ripoff: Public Pension Abuse in California

A look at potential public pension abuse in California including public safety disability reurements, spiking, weak PERS oversight, loopholes and sweetheart deals.

Speakers:

- ◆ Christopher H. Schmitt, Reporter, San Jose Mercury News
- ◆ Peter Carey, Reporter, San Jose Mercury News

3:30 - 5:00 pm

CONCURRENT SESSIONS

I. Downsizing and Rightsizing ... The Right Way

A down-to-earth session on practical ways to accomplish downsizing and rightsizing in your organization.

Speakers:

- ◆ Frank Benest, City Manager, Brea
- ◆ Arne Croce, City Manager, San Mateo

II. ICMA Dialogue on Professional Development

A discussion exploring how competencies for local government professionals might be defined and ways in which measurement of those competencies might be accomplished.

Speakers:

- ◆ Ed Tewes, City Manager, Modesto
- ◆ Norm King, City Manager, Moreno Valley

5:00 - 6:00 pm

NO-HOST RECEPTION

Friday, February 12

8:00 am - 12 noon

REGISTRATION OPEN

9:00 - 10:45 am

GENERAL SESSION

How Should the Interrelationship Among Cities, Counties and Schools Be Restructured Fiscally? Who are the Players? How Would you Implement It?

The purpose of this panel is to rise above the tactical and political issues we each encounter and to creatively discuss whether or not there are ways in which the fiscal interrelationship among local governments can and should be restructured.

Presiding:

- ◆ Henry Gardner, City Manager, Oakland

Cities:

- ◆ Henry Gardner, City Manager, Oakland
- ◆ Phil Hawkey, City Manager, Pasadena

Counties:

- ◆ Sunne McPeak, Member, Board of Supervisors, Contra Costa County

State:

- ◆ B.T. Collins, Assembly Member, 5th District (Invited)

-- General Session topics continued on next page --

**Friday, February 12
(continued)**

9:00 - 10:45 am

GENERAL SESSION (continued)

Schools:

- ◆ Sherry Bebitch Jeffe, Claremont College, Senior Associate of the Center for Politics and Policy, and contributing editor, Los Angeles Times (Invited)

Labor:

- Owen Waters, Legislative Advocate, California Teacher's Association, Sacramento (Invited)

Business:

- Jeanette Garretty, Vice President and Senior Economist, Bank of America, San Francisco

11:00 am - 1:00 pm

CONCLUDING LUNCHEON

The State/Local Financial Partnership

Speaker:

- ◆ Kathleen Brown, Treasurer, State of California (Invited)

1:00 pm

ADJOURN

A G R E E M E N T

THIS AGREEMENT made and entered into this 4th day of September, 1985, by and between the CITY OF LODI, CALIFORNIA, a municipal corporation, hereinafter called "CITY", and THOMAS A. PETERSON, hereinafter called "EMPLOYEE", both of whom understand as follows:

W I T N E S S E T H:

WHEREAS, EMPLOYEE has been and is now engaged in the discharge of his duties as City Manager; and

WHEREAS, EMPLOYEE has the duty to exercise administrative supervision and control over all departments of CITY and to act as appointing authority of all department heads as provided in Title II, Section 2.12.060, subsections (B) and (C) of the City of Lodi Municipal Code; and

WHEREAS, EMPLOYEE has the duty and herein commits to devote his full time and energies in the best interest of CITY, and to act in accordance with the duties and responsibilities of the position of City Manager as set forth in Title 2, Chapter 2.12 of the Lodi Municipal Code; and

WHEREAS, it is the desire of CITY to (1) retain the services of EMPLOYEE and to provide inducement for him to remain in such employment; and (2) to make possible full work productivity by assuring EMPLOYEE'S morale and peace of mind with respect to future security; and (3) to provide a just means for terminating EMPLOYEE'S services at such time as he may be unable to discharge fully his duties due to age, disability, or because CITY otherwise desires to terminate his employ;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. General

City hereby agrees to continue to employ EMPLOYEE as City Manager of CITY to perform the functions and duties specified in Article II of the City of Lodi Municipal Code, and such other functions and duties as the City Council shall from time to time assign to him.

2. Base Compensation

CITY agrees to pay EMPLOYEE a base salary of \$56,232 per year, which sum may be adjusted from time to time by action of the City Council, payable in twenty-six (26) equal installments at the same time as other City employees are generally paid.

3. Deferred Compensation

In addition to said base compensation, CITY agrees to deposit annually an amount equal up to three (3) percent of EMPLOYEE'S base compensation in a deferred compensation plan approved by CITY on behalf of EMPLOYEE, provided an equal amount is deposited by EMPLOYEE.

4. Automobile

To assist and facilitate EMPLOYEE'S duties and responsibilities on behalf of CITY, CITY agrees to provide EMPLOYEE with an automobile of a type and style reasonably appropriate to EMPLOYEE's office. All expenses for the purchase, lease, maintenance, insurance, fuel and the like shall be paid by CITY.

5. Dues, Subscriptions, Memberships

CITY shall pay such professional dues, subscriptions and memberships in such organizations necessary for EMPLOYEE to maintain professional relationships in appropriate national, regional, state and local associations and organizations necessary and desirable for his continued professional growth and advancement and benefit to CITY.

6. General Expenses

EMPLOYEE shall be permitted to attend conferences, seminars, and/or other such meetings, the reasonable cost of which shall be paid by CITY.

7. Vacation Leave

EMPLOYEE shall be granted paid vacation leave at the same rate of accumulation granted all other City employees. Upon termination or resignation of employment, EMPLOYEE or those entitled to his estate, shall receive a lump sum payment for unused or accumulated vacation time to his credit at his payrate as of the date of termination.

8. Sick Leave

EMPLOYEE shall be granted sick leave at the same rate of accumulation granted all other City employees, except that EMPLOYEE shall be credited with 12 days sick leave effective April 1, 1985. EMPLOYEE shall earn no additional sick leave for the following twelve (12) months, after which EMPLOYEE shall earn sick leave at the same rate of accumulation granted all other City employees.

9. Administrative Leave

CITY agrees to grant EMPLOYEE eighty (80) hours of administrative leave per calendar year, forty (40) hours of which may be taken in pay.

10. Holidays

EMPLOYEE shall receive the same number of paid holidays granted all other City employees.

11. Retirement

CITY is a full member of the Public Employees Retirement System (PERS) to which CITY agrees to contribute to EMPLOYEE'S retirement account the total amount required by it and EMPLOYEE'S contribution of seven (7) percent to the membership contract with PERS for each pay period.

12. Health Insurance

CITY agrees to provide EMPLOYEE and his dependents with medical, dental, vision, and long term disability insurance at no premium cost to EMPLOYEE. The amount of any deductible or co-insurance under CITY'S insurance plan shall be paid by EMPLOYEE.

13. Severance Pay

In the event EMPLOYEE is terminated by City Council during such time that EMPLOYEE is willing and able to perform the functions and duties of City Manager, then, in that event, CITY agrees to pay EMPLOYEE a lump sum cash payment equal to six (6) months' aggregate salary. However, if EMPLOYEE is terminated because of his conviction of any illegal act involving personal gain to him, then, in that event, CITY shall have no obligation to pay the aggregate severance sum provided in this section.

14. Employment Term

- a. EMPLOYEE shall serve as an "at pleasure" appointee of the City Council.
- b. Nothing in this agreement shall prevent, limit or otherwise interfere with the rights of the City Council to terminate the services of EMPLOYEE.
- c. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of EMPLOYEE to resign at any time from his position of City Manager, subject only to the provisions set forth in Section 15 hereof.

15. Resignation

In the event EMPLOYEE terminates this agreement by voluntary resignation of his position with CITY, EMPLOYEE shall not be entitled to severance pay otherwise provided in Section 13 herein. In the event EMPLOYEE voluntarily resigns his position with CITY, he shall give CITY at least forty-five days advance written notice. He shall be entitled to all earned salary and in-lieu vacation leave.

16. Other Terms and Conditions

All provisions of the City of Lodi Municipal Code, official policies and regulations and rules of CITY relating to vacation, retirement system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to EMPLOYEE as they would to other management employees of CITY in addition to said benefits set out herein.

17. Severability

If any provision, or any portion of any provision hereof, is held to be unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion hereof, shall be deemed severable and shall not be affected, but shall remain in full force and effect.

18. Execution

IN WITNESS WHEREOF, the City Council of the City of Lodi has caused this agreement to be signed and executed in its behalf by the Mayor, and EMPLOYEE has signed and executed this agreement as of the day and year first above written.

EMPLOYEE

CITY

By:

Hor. A. Peterson
City Manager

By:

David J. Inman
Mayor

ATTEST:

Mae M. Berniche
City Clerk

APPROVED AS TO FORM:

[Signature]
City Attorney

PERSONAL SERVICES AGREEMENT

Jennifer Perrin

and

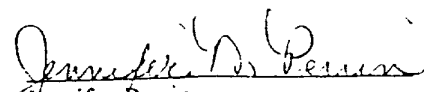
City of Lodi


This is to certify that I, Jennifer Perrin, accept the position of City Clerk with the City of Lodi (hereafter referred to as "City") at a base salary of \$32,582.22 annually effective January 18, 1993. This base salary may be modified based on merit in six months to \$37,291.11, and at the completion of one year to \$42,000.00, and reviewed annually thereafter.

The following terms and benefits are understood:

1. Your current level of benefits will remain the same except for the following changes:

- a. The City will pay the entire dental insurance premium for any dependent coverage.
- b. Your life insurance coverage will be increased to the rate of 1-1/2 times your annual salary rounded to the next highest \$1,000, plus \$12,000. In addition, you and your spouse will be insured under the City's travel accident policy.
- c. The City will provide you with ten (10) days of administrative leave each fiscal year (to be prorated) as you will no longer be eligible for overtime pay.
- d. You may continue to participate in the deferred compensation program, but will no longer be eligible to receive a 2.5% city-matched contribution.
- e. You will receive a car allowance of \$350.00 per month (to be prorated for January).
- f. You are eligible to receive reimbursement for costs not covered by your medical insurance for annual physical examinations.
- g. You will receive any other benefit included in the Management Statement of Benefits not specified herein.
- h. The office of City Clerk is an at-will position serving at the pleasure of the City Council.

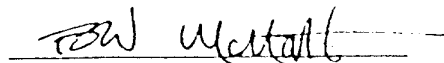

Jennifer Perrin


Phillip A. Reppino
Mayor, City of Lodi

Date: 12/23/92

Date: 12/23/92

Approved as to Form:



AGREEMENT

THIS AGREEMENT, made and entered into this 2nd day of May, 1988, by and between the CITY OF LODI, a municipal corporation of the State of California, hereinafter "CITY" and BOBBY W. McNATT, hereinafter "EMPLOYEE", who hereby agree as follows:

WITNESSETH:

WHEREAS, EMPLOYEE has been engaged to perform the duties as City Attorney for CITY; and

WHEREAS, EMPLOYEE has the duty to perform the functions and duties specified in the California Government Code, Business and Professions Code, Rules of Professional Conduct for Attorneys and other state and local statutes, and to perform such other legally permissible duties and functions as the City Council shall from time to time assign; and

WHEREAS, it is the desire of CITY to

- (1) retain the services of EMPLOYEE and to provide inducement for him to remain in such employment; and
- (2) to make possible full work productivity by assuring EMPLOYEE'S morale and peace of mind with respect to future security; and
- (3) to provide a just means for terminating EMPLOYEE'S services at such time as he may be unable to discharge fully his duties, due to age, disability, or because CITY otherwise desires to terminate his employment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. GENERAL

CITY hereby agrees to continue to employ EMPLOYEE as City Attorney to perform the functions and duties specified above and all other duties necessary and proper in the conduct of an attorney-client relationship.

2. BASE COMPENSATION

CITY agrees to pay EMPLOYEE a base salary of Fifty Eight Thousand Nine Hundred and Twenty Dollars (\$58,920) per year, which sum may be adjusted from time to time by action of the City Council, payable in twenty-six (26) equal installments at the same time as other CITY employees are generally paid.

In addition, CITY agrees to increase said base salary of EMPLOYEE in such amounts and to such an extent as the City Council may determine that it is desirable to do so on the same basis of an annual salary review of said EMPLOYEE made at the same time as similar consideration is given other employees generally.

EMPLOYEE'S first review shall occur on December 1, 1988.

For purposes of fringe benefits, EMPLOYEE is considered to be a CLASSIFICATION "A" employee as defined in Resolution No. 4336 - "A Resolution Adopting Management Incentive Plan as City Policy" which was adopted by the Lodi City Council on March 16, 1977, except that no CITY contributions are made to EMPLOYEE'S Deferred Compensation Account.

3. DUES, SUBSCRIPTIONS and MEMBERSHIPS

CITY shall pay such professional dues, subscriptions and memberships in such organizations necessary for EMPLOYEE to maintain professional relationships in appropriate national, regional, state and local associations and organizations necessary and desirable for EMPLOYEE'S continued professional growth and advancement and benefit to CITY.

4. PROFESSIONAL DEVELOPMENT

CITY recognizes and wishes to encourage the professional development of EMPLOYEE. To this end, EMPLOYEE is encouraged to continue his professional development through his involvement with professional societies and organizations including but not limited to the League of California Cities, NIMLO, Valley City Attorneys' Group, and other similar national, regional, State and local organizations. CITY agrees to budget and pay for reasonable travel and subsistence expenses of EMPLOYEE in attending such meetings and conferences which assist in EMPLOYEE'S professional advancement.

5. VACATION LEAVE

EMPLOYEE shall be granted paid vacation leave at the same rate of accumulation granted to other City employees. Upon termination or resignation of employment, EMPLOYEE or those entitled to EMPLOYEE'S estate shall receive a lump sum payment for unused or accumulated vacation time to his credit at his pay rate as of the date of termination.

6. SICK LEAVE

EMPLOYEE shall be granted sick leave at the same rate of accumulation granted to other CITY employees. CITY shall advance to EMPLOYEE, twelve (12) days of sick leave against his first year's accumulation as of the date of his employment, May 2, 1988.

7. ADMINISTRATIVE LEAVE

CITY agrees to grant EMPLOYEE eighty (80) hours of administrative leave per calendar year, forty (40) hours of which may be taken in pay.

8. HOLIDAYS

EMPLOYEE shall receive the same number of paid holidays granted to other Management employees.

9. HEALTH INSURANCE

CITY agrees to provide EMPLOYEE and his dependents with medical, dental, vision and long-term disability insurance at no premium cost to EMPLOYEE. The amount of the deductible or co-insurance under the City Plan shall be paid by EMPLOYEE.

10. RETIREMENT

CITY is a full member of the Public Employees' Retirement System (PERS) to which CITY agrees to contribute to EMPLOYEE'S account, the total required by it and also EMPLOYEE'S contribution of seven (7) percent to the membership contract with PERS for each pay period.

Pursuant to a City Council policy previously established, EMPLOYEE shall advise the City Council at least six (6) months prior to his anticipated date of retirement.

11. SEVERANCE PAY

In the event that EMPLOYEE is terminated by the City Council during such time that he is willing and able to perform the functions and duties of City Attorney, then in that event, CITY agrees to pay to EMPLOYEE a lump sum cash payment equal to six (6) months aggregate salary. However, if EMPLOYEE is terminated because of his conviction of a crime of moral turpitude, CITY shall have no obligation under this section to pay any sums so provided.

12. MOVING EXPENSES

CITY agrees to pay reasonable moving expenses for EMPLOYEE'S move and relocation from his present residence to a home in the Lodi area. EMPLOYEE shall obtain three estimates for such moving costs, and CITY shall pay an amount equal to the lowest estimate.

13. EMPLOYMENT TERM

EMPLOYEE shall be deemed an at-will employee and shall serve at the pleasure of the City Council. Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of the City Council to terminate the services of EMPLOYEE, nor the rights of EMPLOYEE to resign at any time from his position as City Attorney.

14. RESIGNATION

In the event EMPLOYEE terminates this Agreement by voluntary resignation of his position as City Attorney, EMPLOYEE shall not be entitled to severance pay otherwise provided in Section 11 of this Agreement. In the event EMPLOYEE shall voluntarily resign, he shall give at least sixty (60) days written notice in advance. EMPLOYEE shall be entitled to all earned salary and in-lieu vacation leave.

15. OTHER TERMS AND CONDITIONS

All provisions of the Lodi Municipal Code, official policies and regulations and rules of CITY relating to vacation, retirement system contributions, holidays and other fringe benefits and working conditions as they now exist or may hereafter be modified, shall also apply to EMPLOYEE as they would to other Management employees of CITY in addition to the benefits set out herein.

16. SEVERABILITY

If any provision, or portion of any provision hereof shall be deemed unconstitutional, unenforceable or otherwise invalid, the remainder of this Agreement shall be deemed severable and shall not be affected, but shall remain in full force and effect.

17. EXECUTION

IN WITNESS WHEREOF, the City Council of the City of Lodi has caused this Agreement to be signed and executed in its behalf by the Mayor, and EMPLOYEE has signed and executed this Agreement as of the day and year first written above.


CITY OF LODI, a municipal
corporation

CITY

By 
JAMES W. PINKERTON
Mayor

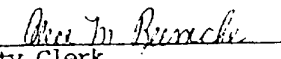
ATTEST:

EMPLOYEE


ALICE M. REIMCHE
City Clerk


BOBBY W. McNATT

APPROVED AS TO FORM


City Clerk
Alice M. Reimche

AGRMNAT.T/TXTA.01V

MEMORANDUM

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TO: Councilmember Davenport
FROM: City Manager
DATE: February 25, 1993
SUBJ: Accounting for Time Off by City Manager, City Attorney,
City Clerk

This memo is in response to how time off from work is charged by the City Manager, the City Attorney and the City Clerk.

Time off from work is charged to vacation leave, holiday leave or administrative leave. Time off as a result of illness is charged to sick leave.

There are rare occasions when one of these employees may leave work early on a particular day, perhaps prior to an evening meeting or perhaps at the end of an exceptionally long week. There are no abuses.

There is no written policy.

TAP:br

cc: Councilmembers

CCCOM735/TXTA.07A